



Unit II Classroom Applications of Fieldwork Basics
Lesson 5 Making Use of Fieldwork

Archive Folder

Directions:

- Prepare a six-pocket folder for each student in the class. Label them “**Archive Folder for _____**” and add students’ names.
 - Some lessons require extra folders for teams.
 - Label the pockets as shown below.
 - Students will archive the materials they have accumulated during the Interview in the appropriate pockets.
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I. **Tape Pocket**

Cassette tape, clearly labeled on both sides and the cover with name, date, and place

Tape log

Transcripts

II. **Photo Pocket**

Photo prints

Photo/Slide Log or labeled Contact Sheet

III. **Forms Pocket**

Signed permission forms

Folklife Interview Form

IV. **Interview Fieldnotes Pocket**

Insider/Outsider Worksheet

Illustrator’s drawings from fieldsite

Lead Interviewer’s notes from fieldsite

List of questions prepared in advance

V. **Processing Fieldnotes Pocket**

Fieldnotes on three fieldwork questions

Freewriting and journal notes

VI. **Final Product Pocket**